

RESEARCH REQUESTS at DULDIG STUDIO

Duldig Studio is committed to making the Collection available for *bona fide* researchers in accord with the ICOM Code of Ethics for Museums.

ACCESS TO THE COLLECTION

Access to the Collection is by appointment only. In the first instance contact Duldig Studio at enquiries@duldig.org.au to discuss your research enquiry. Requests need to be made in writing and sent to director@duldig.org.au or mailed - Attention Director, to P.O. Box 182, Glen Iris.

Appointments to visit and view collection material can be made during open hours. Depending on the request there may be a charge for locating and making available this material.

In the case of remote access to the collection (interstate and international enquiries) all efforts will be made to respond within 5 working days.

RESEARCH BY STAFF

Research undertaken by Duldig Studio staff or contractors will incur an hourly charge. The charge for research undertaken by the curator is currently \$40.00 per hour. As resources are limited this research service is subject to the availability of staff.

COPYING AND COPYRIGHT

It is the responsibility of the researcher to ensure that they comply with Copyright law.

Permission to publish material must be obtained in writing prior to any form of publication. The Duldig Studio's terms and conditions for the use of any material are made available with every request to reproduce an image from the collection. They also accompany our licence/agreement document which must be signed by both parties before any image is released.

Reproduction rights fees will be charged for any image reproduced in any form of publication, film or display whether in print or electronic format. Charges will take into account copying and supply costs, reproduction rights fees, dispatch and taxes where applicable. A fee will be incurred for any image requested at the rate of \$120 per high resolution digital image (TIFF, 300 dpi). Images will only be released once copyright is cleared, licence documentation is signed and fees are paid in full.

These charges and fees may be waived at the discretion of the Director.